




DEPARTMENT OF THE TREASURY
FINANCIAL MANAGEMENT SERVICE
WASHINGTON, D.C. 20226

DATE: March 12, 2003

TO: Chief Financial Officers and Chief Credit Management Officials

FROM: J. Martin Mills
Assistant Commissioner
Debt Management Services 

SUBJECT: Verification of Fiscal Year 2002 "Treasury Report on Receivables"

The Treasury Report on Receivables (TROR) is the Federal Government's primary means for Federal agencies to provide comprehensive information on receivables and delinquent debts due from the public. This information is made available to the President, Congress, and the Office of Management and Budget to determine the direction of Federal Debt Management and Credit policy.

Due to the increased attention placed on this information from the Debt Collection Improvement Act of 1996 and the need for accurate and reliable information, the Financial Management Service (FMS) requires that all annual (year-end) submissions be verified as accurate by the Chief Financial Officer or the agency head. The verification requirements are authorized under OMB Circular A-129, Managing Federal Credit Programs. If an agency cannot verify the accuracy of its TROR, the Chief Financial Officer or the agency head will provide an explanation as to why verification is not possible, and project when the full verification can be submitted to FMS.

You and/or your staff may view your agency submissions on-line at <http://fmsapps.treas.gov/apps/dmis/>.¹ You may submit an electronic verification while on-line. If you are not submitting electronically, you may mail or fax the attached verification form to:

**Attn: Verification Team
Financial Management Service
Birmingham Debt Management Operations Center
P. O. Box 2451
Birmingham AL 35201-2451
Fax: 205-912-6444**

Verifications are due by **March 31, 2003**. If you have any questions regarding this requirement, please contact the Verification Team at the Birmingham Debt Management Operations Center (205) 912-6400.

Attachment

¹ Please call (205)-912-6400 for assistance in system access and usage.

Verification

TREASURY REPORT ON RECEIVABLES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2002

1. I have reviewed the information presented in the Treasury Report on Receivables (TROR) submissions for the fiscal year ending September 30, 2002. In my opinion, the information presented is accurate and consistent with agency accounting systems.

Chief Financial Officer (signature)
(Or Agency Head)

Date

Chief Financial Officer (printed)
(Or Agency Head)

Agency

OR

2. I have reviewed the information presented in the Treasury Report on Receivables (TROR) submissions for the fiscal year ending September 30, 2002. The information presented is not consistent with agency accounting systems. Attached is a list identifying the reporting entities and the parts of the form that I am **unable** to certify with an explanation as to why certification is not possible, and a target date for when such certification can be submitted to the Department of the Treasury.

TROR Receivables (Part 1, Section A, Line 7)

\$ _____

Reconciliation Amount

\$ _____

Amount Unable to Verify

\$ _____

Financial Statement Receivables

\$ _____

Chief Financial Officer (signature)
(Or Agency Head)

Date

Chief Financial Officer (printed)
(Or Agency Head)

Agency